

**Licensed Family Child Care Home:** A home on base or in Air Force-Leased housing approved by the commander to provide child care following the requirements of Air Force Family Child Care Standards

**Licensed Affiliated Home:** Off-base providers that are in compliance with the Air Force Family Child Care Standards and voluntarily submit to the same screening, training and inspection requirements as on-base licensed providers. Must be spouses of active duty or retired military members.

**Licensed Accredited Home:** A family child care provider who is Licensed through the Family Child Care program and who has been accredited by an external accrediting agency such as the National Association for Family Child Care.

#### TIPS WHEN SELECTING A PROVIDER

The relationship between Provider and Parent should be viewed as a business, with your most precious asset involved.

- Ask to see the home and don't be afraid to ask questions that concern you.
- Read the contract thoroughly. If there is something in the contract that you disagree with, discuss with the Provider. Make sure all changes are in writing. If they are not willing to make compromises, decide whether you can live with the decision and if you cannot, find another provider that better fits your needs.
- If you see something in a home that make you uncomfortable about leaving your child in that home, please call the FCC Coordinator. Our goal is to ensure that all homes provide quality care.
- Visit the home during child care hours. Are the children playing happily? Are they clean? Are the children doing the activities that are posted on the schedule?
- It is a requirement of the program that a signed contract between the provider and the parent is accomplished prior to care being provided. The contract will include hours of operation, fees, payment schedule, provider's and child's vacation, sick leave and absences, responsibility for alternate care, and termination policy.

**The Family Child Care Program** accepts Children with chronic health problems, including HIV-positive children, for care and employs persons and approves as family day care providers with chronic health problems, including HIV-positive individuals.

**Special Needs Child** – Child who has a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as

having such impairment. If you are in need of a provider to care for children with physical impairments or chronic illness, please call the FCC Office for more information.

#### PARENT RESPONSIBILITIES

Providers have strict guidelines to follow to become a licensed Air Force Family Child Care Provider. A part of this process is to ensure that they have all of the proper paperwork and documentation on each of the children, and that is where you, as the parent, comes in. Prior to your child being admitted into a home, you must provide:

- Completed AF Fm 1181, "Youth Flight Patron Registration", on each child.
- Completed AF Fm 357 for dual/single military parent(s)
- Medical information for each child, including permission to treat emergencies signed by the parent(s), child's allergies, chronic illness and other known health problems and immunizations (recorded on the AF form 1181)
- Signed permission from the parents for the provider to take children on field trips and in a vehicle.
- A daily sign-in/out record, complete with parents signature, dates and times, child(ren) were signed in/out of the program.

#### FCC SPECIAL PROGRAMS:

##### **Extended Duty Child Care** —

Program offers care in a licensed FCC homes beyond the standard 10-hour child care day or 5-day work week. It is designed to help families that need more care because they have to work extended hours, evenings, weekends, and/or are experiencing a temporary shift change. Call the FCC office for eligibility.

**Subsidy Program** - This program increases the amount of affordable child care available to AF families for infant, toddlers and special needs care. Subsidy will reduce the cost of child care for families in high cost areas.

**FREE Child Care for PCS'ers** — Active Duty Military of all ranks who have PCS orders in or out of Luke AFB, can receive up to 20 hours of FREE child care with FCC providers. Registration is available at the Family Support Center, Bldg. 1113. You must bring a copy of your orders at registration. For more information call 856-6841.

**USDA Food Information** — Luke Family Child Care Program is a participating member of the USDA Child and Adult Care Food Program.

**A copy of the FCC Provider standards/instructions, AFI 34-276, can be viewed at the Family Child Care office, or a copy can be obtained online.**



## FAMILY CHILD CARE

# MONTHLY PROVIDER LIST

January 2012

[www.lukeevents.com](http://www.lukeevents.com)

**Office Hours: 9:30 - 10:30am**  
**Monday - Friday, Bldg. 1609 Mohave**  
**Luke AFB, Arizona**  
**Phone: 623-856-7472**



# Luke AFB Family Child Care Provider List

# January 2012

This list is updated at the beginning of each month. Please be aware that openings fill quickly and are subject to change.

Provider Name	Address	Phone #	Openings	Ages Accepted	Type of Care Accepted	Type of Care Available	Enrolled In USDA Food Program	
<b>On Base/Affiliated Homes</b>								<b>EDC INCLUDES RETURNING HOME CARE ALL PROVIDERS OFFER CARE FOR PCS</b>
*** *	Kristen Bishop	Osage/Base	623-363-9314	1	2 years & up	FT/DI/EDC	Days	YES Accepts FCC Subsidy
***	Alyssa McGowen	Sioux/Base	989-573-0834	0	2 years & up	FT/PT/DI/EDC	Days/some nights	YES Accepts FCC Subsidy
***	Johnnie Hilliard	Osage/Base	425-280-3725	2	2 years & up	FT/PT/DI/EDC	Days/some nights	YES Accepts FCC Subsidy
	Dianna Jones	Salado/Base	360-708-2459	1	2 years & up	PT/DI/EDC	Days	YES Accepts FCC Subsidy
	Carina Williams	Sioux/Base	623-221-3471	1	2 years & up	FT/PT/DI/EDC	Days	YES Accepts FCC Subsidy
	Samantha Perry	Apache/Base	858-405-9928	2	2 years & up	PT/DI/EDC	Days	YES Accepts FCC Subsidy
	Jaynie Perez	Hohokam/Base	480-455-8014	1	Infants & up	FT/PT/DI/EDC	Days/some nights	YES Accepts FCC Subsidy
	Ashlea Banks	Comanche/Base	801-648-6295	4	2 years & up	FT/PT/DI/EDC	Days	YES Accepts FCC Subsidy
	Jenny Rossetto	111 <sup>th</sup> Drive Avondale	623-337-4760	2	2 years & up	FT/PT/DI/EDC	Days	YES Accepts FCC Subsidy
	Brandi Tye	Sioux/Base	662-212-3416	4	Infants & up	FT/PT/DI/EDC	Days	YES Accepts FCC Subsidy
	Charlotte Torrez	W. Rimrock St Surprise	623-302-3283	2	2 & up	FT/PT/DI/EDC	Days	YES Accepts FCC Subsidy
	Carissa Harvey	Kiowa/Base	480-330-2969	2	Infants & up	FT/PT/DI/EDC	Days/Some nights	YES Accepts FCC Subsidy
	Cassie Loomis	Lalomai/Base	904-885-0752	4	Infants & up	FT/PT/DI/EDC	Days	YES Accepts FCC Subsidy
	Vanessa Simental	W. Elm St Surprise	623-399-9027	4	Infants & up	FT/PT/DI/EDC	Days	YES Accepts FCC Subsidy

*This form is for Official Use Only and must be protected under the Privacy Act and AFI 33-332.*

FT = Full Time    PT = Part Time    DI = Drop In    EDC = Extended Duty Care

\* Denotes Completion of Air Force Training Modules

\*\* Denotes CDA - Child Development Associate Credential

\*\*\* Denotes Special Needs Care

Child Development Center -- 856-6339 • School Age Program -- 856-7471

Resource & Referral (off base) -- 602-244-2678

Family Child Care Office -- 856-7472

For National Association of Child Care Resource and

Referral Agencies visit [www.naccrra.org](http://www.naccrra.org)